



I JOB DESCRIPTION

General Information

Position title: Inclusive Arts Music Tutor (Part Time)
Report to: Co-Directors
Place: Cambodia
Last revised: July 2017

Position overview

Your role within the Inclusive Arts Course will include writing weekly lesson plans to meet course outcomes, delivering workshops, assessing and evaluating students. You will also be responsible for contributing your creative ideas towards other projects when appropriate

Roles and Responsibilities

1. Inclusive Arts Course

- Plan and deliver Music as part of the Inclusive Arts Course according to the IAC Handbook and Epic Arts philosophy
- Develop the skills of the students to be inclusive workshop leaders
- Support all other staff on the Inclusive Arts Course to deliver projects
- Lead Music classes two times a week in term times
- Develop and refine the music based curriculum to include ensemble, media, recording elements
- Work equally and respectfully with translators to aid inclusive communication
- Keep your teaching area safe and tidy
- Ensure work created is culturally appropriate
- Complete targets and termly reports for all students as well as developing assessments
- Contribute to the Arts Award Qualification for each student
- Regularly use and maintain personal Epic Arts G-Cal
- Work closely with other Inclusive Arts Course staff to deliver a high quality programme
- Be inclusive in all activities and at all times and act as an inclusive ambassador to the students and staff at Epic Arts

2. Other Areas

- Be focused, professional and respectful at all times ensuring prompt attendance for all sessions
- Adhere to Epic Arts Policy at all times
- Uphold the Epic Arts Manifesto and Epic Arts Values
- Support any projects at Epic Arts as required
- Act as a representative of Epic Arts
- Any other duties as required by the Co-Directors part of part time contract